

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
FEBRUARY 9, 2022**

Members Present:

Paul Barker, President
Jon Luce, Director
Buster McCall, Director
Greg Reynolds, Director
Pamela Reed, Director

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Daniel McDowell, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Shae Vaughan, Crossroads Utility Services

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County WCID #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING ELECTION OF OFFICERS FOR THE WATER DISTRICT 10 BOARD OF DIRECTORS (GENERAL MANAGER)

MOTION WAS MADE by Director Luce, seconded by Director Reed to nominate Paul Barker as President. The motion passed unanimously. MOTION WAS MADE by Director Reynolds, seconded by Director Reed to nominate Buster McCall as Vice President. The motion passed unanimously. MOTION WAS MADE by President Barker, seconded by Director McCall to nominate Jon Luce as Secretary/Treasurer. The motion passed unanimously.

3. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

- (i) Regular Meeting January 12, 2022
- (ii) Special Meeting February 1, 2022

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director Luce to approve the consent agenda items. The motion passed unanimously.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS CUSTOMER UNDER-BILLING ISSUE (GENERAL MANAGER)

Shae Vaughan with Crossroads Utility Services appeared before the Board to report that Crossroads has submitted a claim to their insurance company and it is still under review.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – The PUC has requested additional information relating to the maps in the submittal. DEC will provide The Carlton Law Firm the appropriate adjusted maps.

(B) 4315 DUNNING LANE – The District has provided the applicant with notice that they are allowed to proceed through the annexation process. The applicant is now in the process of navigating through the City of Austin annexation approval process.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLAT REQUESTS (GENERAL MANAGER)

(A) REDBUD SUMMIT - 809 RED BUD TRAIL - 1.054AC – This is a conforming plat for a lot that already exists but was never platted, and approval was recommended by DEC. MOTION WAS MADE by Director Luce, seconded by Director Reynolds to approve the plat as presented. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – Pay Application No. 20 in the amount of \$120,220.96 to Prota Construction, Inc was presented. MOTION WAS MADE by President Barker, seconded by Director Reed to approve Pay Application No. 20 as presented. The motion passed unanimously.

Change Order No. 2 in the amount of \$17,325.65 for additional insert valves to Prota Construction, Inc. was presented. MOTION WAS MADE by Director Luce, seconded by Director Reed to approve Change Order No. 2 as presented. The motion passed unanimously.

Change Order No. 3 in the amount of \$33,782.06 to Prota Construction, Inc. for a Knox box was presented. MOTION WAS MADE by Director Reynolds, seconded by Director McCall to approve Change Order No. 3 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – PHASE II – The project is close to completion and paving is expected to happen next week, followed with cleanup and revegetation.

(C) ROB ROY PUMP STATION & HEDGE LANE –General Manager Orts informed the Board that Austin Energy has continued to present extensive and unreasonable time delays on the project. DEC has proposed that the stationary fire pump be substituted with a quick connect system for the fire department to use a mobil pump, larger diameter waterlines would still be included in the scope. This adjustment has been approved by Chief Lacey as a good solution and provides a major increase in fire flow availability to the area. This removes the need for continued conversations with Austin Energy and would allow the project to proceed. The Board authorized the General Manager to proceed.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – The project is on schedule to be completed in April. General Manager Orts presented Pay Application No. 17 in the amount of \$251,104.00 to MGC Contractors, Inc. MOTION WAS MADE by Director McCall, seconded by Director Reed to approve Pay Application No. 17 as presented. The motion passed unanimously.

(E) WAKEFIELD PUMP STATION - DEC presented proposals to the Board for the generator at Wakefield Pump Station. One proposal is for 350 kwh for \$500,000.00 and the other proposal for 500 kwh in the amount of \$600,000.00. MOTION WAS MADE by President Barker, seconded by Director McCall to approve the proposal for 350 kwh. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

Rob Roy Pump Station – DEC is proposing a propane generator for the site. President Barker has made some suggestions about more cost efficient options such as gas fired pump in lieu of the generator.

Riske Booster Station – DEC proposed three options available to provide backup supply to the site. The Board chose to proceed with a permanent generator with ATS.

After a brief discussion, MOTION WAS MADE by Director Reed, seconded by President Barker to proceed with instructing DEC to prepare a bid packet once they have worked through President Barker's suggestions for possible cost effective alternatives to the Rob Roy option. The motion passed unanimously.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DEC PREPAREDNESS STUDY OF PRESSURE MONITORS, CELL BASED HYDRANT MONITORING, AND MCCONNELL PUMP STATION BACK-UP OPTIONS (GENERAL MANAGER)

No movement.

10. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

There were no complaints.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

There were no items for discussion.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING RAW WATER CONTRACT WITH LCRA (THE CARLTON LAW FIRM)

General Manager Orts presented information to the Board regarding the length of contract and available water amount as it pertains to the raw water contract with LCRA. MOTION WAS MADE by Director Reed, seconded by Director McCall to ask LCRA for the longest contract term available and for the water needs matching that time point on the growth report data. The motion passed unanimously.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

Randy Wilburn provided the Board an update regarding the status of contract negotiations. There have been some items resolved in the terms and there continue to be many major items that have not been agreed upon yet.

14. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

15. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:00 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer