

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
DECEMBER 14, 2022**

Members Present:

Paul Barker, President
Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director
Pamela Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Daniel McDowell, TCWCID #10
Tom Arndt, DEC
Randall Wilburn, The Carlton Law Firm
Taylor Kolmodin, Municipal Accounts
Mike Morin, Crossroads Utility Services
James Massaro, Civil & Environmental Consultants

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:04 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

- (i) Regular Meeting November 9th, 2022

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director Reynolds to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – Crossroads is checking on status of pump 4. Damaged multilins has been shipped off for inspection. New set of multilins has been ordered. Two buckets of parts have been received and are ready for use as needed at the District office.

(B) MCCONNELL PUMP STATION – NEW TANK – No movement.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – CCN transfer documents have been executed and are to be recorded.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

(A) 3423 BEE CAVE ROAD – DEC presented water service request and recommends approval. MOTION WAS MADE by President Barker, seconded by Director McCall to approve the water service request as presented. The motion passed unanimously. DEC noted that this project will also require ESD9 and plan approval. Plan review still needed.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLAT REQUESTS (GENERAL MANAGER)

(A) 803 WESTLAKE DRIVE – General Manager informed the Board that this project is dividing 8 lots into 6 lots, and that the City of West Lake Hills has already approved this project. DEC has reviewed and recommends approval. MOTION WAS MADE by President Barker, seconded by Director McCall to approve the plat request as presented. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – Mr. Arndt informed the Board that testing of the generator and pumps is estimated to happen in mid-January.

(B) ROB ROY PUMP STATION & HEDGE LANE – Mr. Arndt informed the Board that locates are being done now to put in the temporary line and trenching will start after the holidays.

(C) MCCONNELL PUMP STATION & STANDBY GENERATOR – Mr. Arndt informed the Board that they project is on hold because the pumps are delayed again. Mr. Arndt presented Pay Application No. 27 in the amount of \$85,975 to MGC Contractors, Inc. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve Pay Application No. 27 as presented. General Manager Orts presented Change Order No. 27 in the amount of \$20,719 to install a controller that will send alerts to Crossroads of any malfunction. MOTION WAS MADE by Director McCall, seconded by Director Reed to approve Change Order No. 27 as presented. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION (BOND PROJECT) – DEC has received the foundation design and will incorporate them into the plans.

(B) RISKE PUMP STATION EMERGENCY GENERATOR – DEC is waiting on Austin Energy.

(C) ROB ROY PUMP STATION EMERGENCY GENERATOR – General Manager Orts met with some of the HOA board members regarding getting an easement for the ROW.

9. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

There were no customer complaints.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

General Manager Orts informed the Board that a project at 800 Rock Creek asked for an exemption to our Fire Sprinkler Rule because they have a hydrant in their front yard. After a brief discussion, the Board denied granting an exemption for this project.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING – INSURANCE CLAIM (THE CARLTON LAW FIRM)

Board Attorney Wilburn requested that Mr. Morin with Crossroads ask for a response to this claim.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

No movement.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No movement.

14. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:24 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer