

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
JULY 10, 2024**

Members Present:

Jon Luce, President
Buster McCall, Vice President
Greg Reynolds, Secretary/Treasurer
Davin Fillpot, Director
Pam Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Tom Arndt, Gannett Fleming
Taylor Kolmoldin, Municipal Accounts

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE APPOINTMENT OF A DIRECTOR TO SERVE THE UNEXPIRED TERM OF PAUL. E. BARKER

MOTION WAS MADE by Director Reed, seconded by Director McCall to fill the seat vacated by Paul Barker with Davin Fillpot. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ELECTION OF OFFICERS

MOTION WAS MADE by Director Reed, seconded by Director McCall to nominate Jon Luce for President, Buster McCall for Vice President, Greg Reynolds for Secretary/Treasurer. The motion passed unanimously.

4. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting June 12, 2024

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director McCall, seconded by Director Reed to approve the consent agenda items. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUEST FOR MARSHALL TRACT – Under engineer review.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING MAXWELL LOCKE & RITTER PROPOSAL FOR AUDIT SERVICES (GENERAL MANAGER) – General Manager Orts presented the proposal for audit services and noted it increased by \$1,000 from last year, and recommends approval. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the proposal for audit services from Maxwell Locke & Ritter. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING NOVEMBER 2024 ELECTION (GENERAL MANAGER)

(A) ELECTION SERVICES AGREEMENT BETWEEN THE DISTRICT AND TRAVIS COUNTY – MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the Election Services Agreement as presented. The motion passed unanimously.

(B) REGARDING JOINT ELECTION AGREEMENT BETWEEN THE DISTRICT AND TRAVIS COUNTY – MOTION WAS MADE by Director Reynolds, seconded by President Luce to approve the Joint Services Election Agreement as presented. The motion passed unanimously.

(C) EQUIPMENT ADOPTION AGREEMENT – MOTION WAS MADE by Director Reynolds, seconded by Director Fillpot to approve the Equipment Adoption Agreement as presented. The motion passed unanimously.

8. ELECTION ITEMS – SEE SUPPLEMENTAL AGENDA

1. Consider adoption of Order Calling Director Election for November 5, 2024 – Order No. 2024-07-10 – MOTION WAS MADE by Director Reed, seconded by Director McCall to approve Order No. 07-10-24 to Calling November 5, 2024 Director Election. The motion passed unanimously.

2. Consider adoption of Resolution Authorizing Secretary's Appointment of Agent to Perform Duties During Election Period and Designating Location for Filing Application for a Place on a Ballot in District Director Election – Resolution No. 2024-07-10 –

MOTION WAS MADE by Director Reynolds, seconded by President Luce to approve Resolution No. 2024-07-10 Authorizing Secretary's Appointment of Agent to Perform Duties During Election Period as presented. The motion passed unanimously.

3. Consider authorizing the District's Attorney to give Notice of Director Election for November 5, 2024 – MOTION WAS MADE by Director Reed, seconded by Director McCall to authorize the District's Attorney to give Notice of Director Election. The motion passed unanimously.

4. Any other matters with the District's November 5, 2024 Director Election

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) MCCONNELL PUMP STATION & STANDBY GENERATOR – Pump 3 is in, HEI is testing. Pay Application No. 42 in the amount of \$155,705 to MGC Contractors was presented to the Board. MOTION WAS MADE by Director Reynolds, seconded by President Luce to approve Pay Application No. 42 as presented. The motion passed unanimously.

(B) MCCONNELL PUMP STATION – NEW TANK – The District is awaiting 3rd party engineering recommendations prior to moving forward with variances.

(C) LOWER CAMELOT WATERLINE PROJECT – Gannett Fleming presented a First Amendment – Work Authorization No. 1 – Additional Construction Phase Services for the Lower Camelot Waterline Project for inspections not included in the original work authorization. This is a not to exceed proposal. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the First Amendment – Work Authorization No. 1 – as presented. The motion passed unanimously. Pay Application No. 1 in the amount of \$731,898.20 to Packsaddle Management was presented to the Board. MOTION WAS MADE by Director McCall, seconded by Director Reed to approve Pay Application No. 1 as presented. The motion passed unanimously.

(D) GENERATOR PROJECTS (RISKE PS, COUSTEAU PS, WAKEFIELD PS) – No pay applications to present this month.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, SURPLUS PROPERTY, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER) – No items to discuss.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM) – No movement.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION – No action taken.

13. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:37 pm.

Respectfully Submitted

Greg Reynolds, Secretary/Treasurer