

**REGULAR MEETING  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10  
BOARD OF DIRECTORS  
AUGUST 14, 2024**

Members Present:

Jon Luce, President  
Buster McCall, Vice President  
Greg Reynolds, Secretary/Treasurer  
Davin Fillpot, Director

Members Absent:

Pam Reed, Director

Others Present:

Carla Orts, General Manager, TCWCID #10  
Louise Winder, TCWCID #10  
Randall Wilburn, The Carlton Law Firm  
Mike Morin, Crossroads Utility Services  
Taylor Kolmoldin, Municipal Accounts  
Garry Kimball, Specialized Public Finance Inc.

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:02 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

- (i) Regular Meeting July 10, 2024
- (ii) Special Meeting July 30, 2024

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reynolds, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUEST FOR MARSHALL TRACT – No movement.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DRAFT BUDGET, WATER RATE, AND TAX REVENUE (GENERAL MANAGER)

No changes to the water rate this year. Garry Kimball with Specialized Public Finance reported the proposed tax rate is down from .0634 to .0614. Due to increase in home value the notice to taxpayer will show a slight increase. Taylor Kolmodin with Municipal Accounts prepared a draft budget that is just for Board review at this time. The Board discussed the possibility of GIS mapping. Board Attorney Randy Wilburn noted new legislation that may limit reserves and recommends planning on how to use the reserve funds.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING TAX RATE AND SCHEDULING OF THE PUBLIC HEARING (GENERAL MANAGER)

General Manager Orts noted the public hearing will be scheduled for September 11, 2024. MOTION WAS MADE by Director Reynolds, seconded by Director McCall to approve the proposed tax rate and authorize General Manager Orts to publish the public hearing notice. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING NOVEMBER 5, 2024 ELECTION MATTERS (GENERAL MANAGER)

General Manager Orts informed the Board that applications are due in person by August 19<sup>th</sup> and by August 23<sup>rd</sup> for mail in. MOTION WAS MADE by Director McCall, seconded by President Luce to authorize General Manager Orts to give notice of intent to cancel the election if necessary. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF WEST LAKE HILLS REQUEST FOR JOINT BILLING (GENERAL MANAGER)

General Manager Orts informed the Board that the City was interested in combining water and sewer bills for a more uniform billing process, this would also likely include trash service. The Board took the request into consideration but declined to move forward.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

(A) WESTLAKE SUPERIOR STORAGE – This project includes office and storage space. MOTION WAS MADE by Director Fillpot, seconded by Director McCall to approve project contingent upon all the notes from the engineers have been addressed. The motion passed unanimously.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) MCCONNELL PUMP STATION & STANDBY GENERATOR – Vibration testing is complete but contractor wants revisions to the report. Pump 2 is reading slightly outside normal range. It was discussed if the District should hire a contractor to do testing as well. The project is close to completion. General Manager Orts will send price for pumps and quote from Twin Customs for Board review.

Pay Application No. 43 in the amount of \$7,030.00 to MGC Contractors was presented to the Board. MOTION WAS MADE by Director McCall, seconded by Director Fillpot to approve Pay Application No. 43 as presented. The motion passed unanimously.

(B) MCCONNELL PUMP STATION – NEW TANK – On hold.

(C) LOWER CAMELOT WATERLINE PROJECT – This project is almost complete. The contractor is working on the service connections. Pay Application No. 2 in the amount of \$346,245.58 to Packsaddle Management was presented to the Board. MOTION WAS MADE by Director Reynolds, seconded by Director Fillpot to approve Pay Application No. 2 as presented. The motion passed unanimously. The contractor had to use more flow fill than expected. Change Order No. 1 in the amount of \$78,100.00 to Packsaddle Management was presented to the Board. The change order also includes valves and relocating fire hydrants. MOTION WAS MADE by Director Reynolds, seconded by Director Fillpot to approve Change Order No. 1 as presented. The motion passed unanimously.

(D) GENERATOR PROJECTS (RISKE PS, COUSTEAU PS, WAKEFIELD PS) –

The contractor is working Cousteau. Pay Application No. 7 in the amount of \$65,550.00 to C. F. McDonald Inc. was presented to the Board. MOTION WAS MADE by Director McCall, seconded by President Luce to approve Pay Application No. 7 as presented.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, SURPLUS PROPERTY, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER) – General Manager Orts met with the City of West Lake Hills regarding cost sharing for several invoices related to locates and labor to turn valves. The Board approved splitting the cost of an invoice related to these charges. It should be noted that none of these charges are due by the Water District, the cost sharing is a one time assistance to help the City with their project.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM) – The City of Austin is preparing a revised contract.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

The Board moving into Executive Session at 1:19 pm

The Board reconvened into Regular Session at 1:34 pm.

13. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:34 pm.

**Respectfully Submitted**

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Greg Reynolds, Secretary/Treasurer