

**REGULAR MEETING  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10  
BOARD OF DIRECTORS  
SEPTEMBER 11, 2024**

Members Present:

Buster McCall, Vice President  
Greg Reynolds, Secretary/Treasurer  
Davin Fillpot, Director  
Pam Reed, Director

Members Absent:

Jon Luce, President

Others Present:

Carla Orts, General Manager, TCWCID #10  
Louise Winder, TCWCID #10  
Randall Wilburn, The Carlton Law Firm  
Mike Morin, Crossroads Utility Services  
Isaias Moreno, Municipal Accounts  
James McDermott, Gannett Fleming

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

- (i) Regular Meeting August 14, 2024
- (ii) Special Meeting August 26, 2024

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director Fillpot to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PUBLIC HEARING ON TAX RATE (GENERAL MANAGER)

(A) PUBLIC HEARING – General Manager Orts opened the floor to public comment at 12:01 pm.

(B) CLOSE PUBLIC HEARING – Since no one was present, General Manager Orts closed the floor to public comment at 12:01 pm.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE 2024-2025 BUDGET (GENERAL MANAGER)

(A) EXECUTION OF THE RESOLUTION ADOPTING THE BUDGET – MOTION WAS MADE by Director Fillpot, seconded by Director Reed to approve Resolution No. 2024-09-11.1, Adoption of a Budget as presented. The motion passed unanimously

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE ADOPTION OF THE 2024 RETAIL WATER RATE (GENERAL MANAGER)

(A) EXECUTION OF THE RESOLUTION ADOPTING THE 2024 RETAIL WATER RATE – No changes were made this year. MOTION WAS MADE by Director Reed, seconded by Director Fillpot to adopt Order No. 2024-09-11.2 Retail Water Rate as presented.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ADOPTION OF THE 2024 TAX RATE (GENERAL MANAGER)

(A) EXECUTION OF THE RESOLUTION ADOPTING THE 2024 TAX RATE – The rate is based on the District’s Financial Advisor recommendation of .0614.

(B) EXECUTION OF THE NOTICE TO PURCHASER

MOTION WAS MADE by Director Fillpot, seconded by Director Reed to authorize the execution of the Resolution and Adoption of Order No. 2024-09-11.3 Order Setting Tax Rate and to execute the Notice to Purchaser. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNUAL REVIEW OF DISTRICT INVESTMENT POLICY (GENERAL MANAGER)

(A) EXECUTION OF THE RESOLUTION AFFIRMING THE INVESTMENT POLICY MOTION WAS MADE by Director Reed, seconded by Director Fillpot to affirm Resolution No. 2024-09-11.4 Affirming the District’s Investment Policy. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) MCCONNELL PUMP STATION & STANDBY GENERATOR –

The bypass skid has been removed from the site to make room for other work, it will be moved to the Wakefield Pump Station to use as a back-up.

When testing was done on Pump 2 and Pump 3, they did find some issues so further testing is being done. The contractor is currently going through items and should be done in a few weeks.

Pay Application No. 44 in the amount of \$49,637.50 to MGC Contractors was presented to the Board. MOTION WAS MADE by Director McCall, seconded by Director Reed to approve Pay Application No. 44 as presented. The motion passed unanimously.

(B) MCCONNELL PUMP STATION – NEW TANK – On hold.

(C) LOWER CAMELOT WATERLINE PROJECT – The project is almost complete. Pay Application No. 3 in the amount of \$88,990.36 to Packsaddle Management was presented to the Board. MOTION WAS MADE by Director Reynolds, seconded by Director Fillpot to approve Pay Application No. 3 as presented. The motion passed unanimously. General Manager Orts presented Change Order No. 2 in the amount of \$22,500.00 to Packsaddle Management to the Board. The change order was for more flow fill due to calculation error. General Manager Orts presented information for Change Order No. 3 that includes a larger PRV that was left off the original bid plans. General Manager asked for a more cost-effective solution. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve Change Order No. 3 with the more cost-effective solution. The motion passed unanimously. James will send when ready.

(D) GENERATOR PROJECTS (RISKE PS, COUSTEAU PS, WAKEFIELD PS) –

Pay Application No. 8 in the amount of \$68,400.00 to C. F. McDonald Inc. was presented to the Board. MOTION WAS MADE by Director Reynolds, seconded by Director Reed to approve Pay Application No. 8 as presented. .

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, SURPLUS PROPERTY, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER) – No items to discuss.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM) – The City of Austin is preparing a revised contract.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION – No items to discuss.

12. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:22 pm.

**Respectfully Submitted**

\_\_\_\_\_  
Greg Reynolds, Secretary/Treasurer

