

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
OCTOBER 9, 2024**

Members Present:

Jon Luce, President
Buster McCall, Vice President
Greg Reynolds, Secretary/Treasurer
Davin Fillpot, Director
Pam Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Tom Arndt, Gannett Fleming
James McDermott, Gannett Fleming
Yvonne Rivera, Gannett Fleming
Paul Linehan, 803 Westlake project

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:06 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

- (i) Regular Meeting September 11, 2024

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (GF)

(A) MCCONNELL PUMP STATION & STANDBY GENERATOR –

Testing was done on Friday to eliminate potential problems. Once the problems are identified it should be paired down to make it more attainable.

Odessa is responsible for finding out what is wrong with Pump 2 so the District is not paying for the testing.

The contractor is winding down rest of work and is removing their construction trailer.

The major thing left is the vibration issues with Pump 2.

Pay Application No. 45 in the amount of \$24,985.00 to MGC Contractors was presented to the Board. MOTION WAS MADE by Director Reed, seconded by Director Fillpot to approve Pay Application No. 45 as presented. The motion passed unanimously.

(B) MCCONNELL PUMP STATION – NEW TANK – On hold.

(C) LOWER CAMELOT WATERLINE PROJECT – The contractor is coordinating with residents who have to move their waterline. Letters went out to residents. The contractor offered help to find a contractor to move the waterlines and some of the residents took them up on the offer. No pay application this month.

(D) GENERATOR PROJECTS (RISKE PS, COUSTEAU PS, WAKEFIELD PS) –

James McDermott with Gannett Fleming will submit a demo permit for the old pumphouse to the City of Austin. Pay Application No. 9 in the amount of \$172,330.00 to C. F. McDonald Inc. was presented to the Board. MOTION WAS MADE by President Luce, seconded by Director Fillpot to approve Pay Application No. 9 as presented.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLATS (GENERAL MANAGER)

(A) 4 NORTH PEAK; MINOR PLAT – MOTION WAS MADE by Director Fillpot, seconded by Director McCall to authorize President Luce to sign the plat as presented. The motion passed unanimously.

(B) 207 YAUPON VALLEY; MINOR PLAT –

Director Fillpot abstained from voting.

MOTION WAS MADE by Director Reed, seconded by Director McCall to authorize President Luce to sign the plat as presented. The motion passed unanimously

(C) 804 CANYON CREEK – Will also be a minor plat. MOTION WAS MADE by Director Fillpot, seconded by Director Reed to authorize President Luce to sign the plat once ready. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLATS (GENERAL MANAGER)

(A) 319 ADDIE ROY RD. – This address is currently in a real estate transaction determine that we can provide water private school being proposed. General Manager Orts consulted with engineers about getting fire flow there and customer might need a booster and pump station.

James McDermott with Gannett Fleming said they would need an 8” line from St. Stephens School Rd. to Addie Roy Rd.

General Manager Orts recommends approval for water service based on engineer's review to include the customer upgrading to an 8" waterline and install a booster pump station. This is just approving customer's request for water service. The next approval would be to discuss cost sharing for line to be upgraded to a 12". MOTION WAS MADE by Director McCall, seconded by Director Fillpot to approve request for water service based on engineer's recommendations. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, SURPLUS PROPERTY, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER) – General Manager Orts presented Work Authorization from engineering firm Gannett Fleming for GIS mapping in the amount of \$29,920.00. MOTION WAS MADE by Director McCall, seconded by Director Reed to give Gannett Fleming approval to begin GIS mapping. The motion passed unanimously.

Mr. Paul Linehan came before the Board to discuss a project at 803 Westlake Drive for future subdivision. He is under a time constraint because of The City of West Lake Hills paving project and is requesting to add a sleeve across Westlake Drive for future waterline. Otherwise, it will require boring under Westlake Drive. James McDermott with Gannett Fleming has reviewed and does not have any concerns. General Manager Orts will email the City Of West Lake Hills manager to let him know that the District has no issue with the sleeves.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM) – No movement.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION – No items to discuss.

9. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:54 pm.

Respectfully Submitted

Greg Reynolds, Secretary/Treasurer

