

**REGULAR MEETING  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10  
BOARD OF DIRECTORS  
APRIL 10, 2024**

Members Present:

Buster McCall, Vice President  
Jon Luce, Secretary/Treasurer  
Pamela Reed, Director  
Greg Reynolds, Director

Members Absent:

Paul Barker, President

Others Present:

Carla Orts, General Manager, TCWCID #10  
Louise Winder, TCWCID #10  
Randall Wilburn, The Carlton Law Firm  
Mike Morin, Crossroads Utility Services  
Taylor Kolmoldin, Municipal Accounts  
Joe Duarte, Packsaddle Management

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

- (i) Regular Meeting March 13, 2024
- (ii) Special Meeting April 1, 2024

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – Pump 7 has returned to service. Pump 5 will be sent out for service next.

(B) MCCONNELL PUMP STATION – NEW TANK – Nothing new to report.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) MCCONNELL PUMP STATION & STANDBY GENERATOR –

2 of the 3 new pumps are currently in a testing period, the bypass skid remains on standby.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE PROJECT (WAKEFIELD PUMP STATION (BOND PROJECT), RISKE PUMP STATION AND ROB ROY PUMP STATION) (DEC)

Riske is near completion, contractor will be moving to the Cousteau portion of the project. Then contractor is scheduled to start Wakefiled in September. General Manager Orts presented Pay Application No. 4 to C. F. McDonald Electric, Inc. in the amount of \$24,700. MOTION WAS MADE by Director McCall, seconded by Director Reed to approve Pay Application No. 4 as presented. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING LOWER CAMELOT WATERLINE PROJECT (GENERAL MANAGER)

(A) AWARD CONTRACT - General Manager Orts suggested the Board move forward with DEC's recommendation to award the contract to Packsaddle Management in the amount of \$1,400,482.72 for the Lower Camelot Waterline project. MOTION WAS MADE by Director Reed, seconded by Director Luce to award the contract to Packsaddle Management as presented. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, SURPLUS PROPERTY, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

– Customer Linda Anthony is replacing her current landscaping with more drought tolerant plants and requested a 10 day watering variance for landscaping purposes. MOTION WAS MADE by Director Reed, seconded by Director Luce to approve the variance. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING (THE CARLTON LAW FIRM)

– Mike Morin informed the Board that Crossroads would credit the next invoice to the district for the remaining balance.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM) – No movement.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

The Board moved into Executive Session at 12:17 pm.

The Board reconvened into Regular Session at 12:28 pm with no action taken.

11. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:28 pm.

**Respectfully Submitted**

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Jon Luce, Secretary/Treasurer