

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
NOVEMBER 13, 2024**

Members Present:

Jon Luce, President
Buster McCall, Vice President
Greg Reynolds, Secretary/Treasurer
Davin Fillpot, Director
Pam Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Tom Arndt, Gannett Fleming
James McDermott, Gannett Fleming
Keisha Westbrook, Gannett Fleming

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:05 pm, with a quorum present.

For note, Board Members Davin Fillpot, Buster McCall, and Jon Luce were sworn in ahead of the meeting.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting October 9, 2024

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Fillpot, seconded by Director Reynolds to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (GF)

(A) SCADA –Gannet Fleming is seeking approval for work authorizations to begin the project discussions. The Board will take this under advisement and General Manager Orts will set up a work session with HEI engineers to discuss in further detail.

(B) MCCONNELL PUMP STATION & STANDBY GENERATOR –

This project is complete except for punch list items and issues with Pump 2. Engineer will not release retainage until the District is satisfied.

Pay Application No. 46 in the amount of \$22,800.00 to MGC Contractors was presented to the Board. MOTION WAS MADE by Director Luce, seconded by Director McCall to approve Pay Application No. 46 as presented. The motion passed unanimously.

General Manager Orts will schedule a special meeting to go over findings from consultant/contractor Jeff Haasch regarding the pump.

(C) MCCONNELL PUMP STATION – NEW TANK – On hold.

(D) LOWER CAMELOT WATERLINE PROJECT – This project is complete other than a few punch list items. There are 2 pay applications this month, 1 from October and 1 is the Final Pay application, and 1 Change Order. Change Order No. 5 for a paving credit in the amount of \$21,071.00 was presented to the Board. MOTION WAS MADE by Director Reed, seconded by President Luce to approve Change Order No. 5 as presented. The motion passed unanimously. Pay Application No. 4 in the amount of \$271,419.54 to Packsaddle Management, LLC was presented to the Board. MOTION WAS MADE by Director Reed, seconded by Director Fillpot to approve Pay Application No. 4 as presented. The motion passed unanimously. Final Pay Application No. 5 in the amount of \$77,677.17 to Packsaddle Management, LLC was presented to the Board. This pay application will be held until the engineers confirm that everything is complete. MOTION WAS MADE by President Luce, seconded by Director Reed to approve Final Pay Application No. 5 as presented. The motion passed unanimously.

(E) GENERATOR PROJECTS (RISKE PS, COUSTEAU PS, WAKEFIELD PS) –

Texas Gas is supposed to be onsite in 2 weeks to begin their part at Wakefield Pump Station. Crossroads is scheduled tomorrow to get the diesel pump piped back in.

Pay Application No. 10 in the amount of \$43,225.00 to C. F. McDonald Inc. was presented to the Board. MOTION WAS MADE by Director Reynolds, seconded by Director Reed to approve Pay Application No. 10 as presented.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLATS (GENERAL MANAGER)

No items to discuss.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

(A) 4301 BEE CAVE RD. – Proposed building is around 35,000 square feet medical center. Engineers are reviewing model to determine water service availability and expect to have it ready at the end of the week. No review fees have been paid at this time.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, SURPLUS PROPERTY, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

(A) 1453 REDBUD REQUEST FOR WATER USAGE REMOVAL – Customer requested an additional leak allowance adjustment. The Board approved an additional credit of half the remaining cost of the charges directly related to the leak usage. MOTION WAS MADE by Director Fillpot, seconded by Director McCall to approve the additional leak allowance as requested. The motion passed unanimously.

General Manager Orts reported that the builder for a project at 204 Westhaven asked if their fireline could be unmetered. General Manager Orts recommended that the Board deny the request and followed up with noting the fire department agreed that it should be denied. The Board denied the request to have the fire line unmetered.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM) – No movement, so General Manager requested Board Attorney Wilburn contact the Attorney for the City of Austin for an update.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION – No items to discuss.

9. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:57 pm.

Respectfully Submitted

Greg Reynolds, Secretary/Treasurer