

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
JANUARY 8, 2025**

Members Present:

Jon Luce, President
Buster McCall, Vice President
Greg Reynolds, Secretary/Treasurer
Davin Fillpot, Director
Pam Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
James McDermott, Gannett Fleming
Jimmy Romell, Maxwell Locke & Ritter

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:02 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting December 11, 2024

(ii) Regular Meeting December 18, 2024

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (GF)

(A) SCADA – No update since last meeting on December 18th.

(B) MCCONNELL PUMP STATION & STANDBY GENERATOR – Pump 2 is scheduled to have repair completed by week of January 18th. Testing for pumps 1 and 3 pending.

(C) MCCONNELL PUMP STATION – NEW TANK – Variances have been filed with the City of West Lake Hills. The Board discussed increasing the size of the line but ultimately decided to go with the 16” size line as recommended by the engineer. MOTION WAS MADE by President Luce, seconded by Director McCall to move forward with the 16” size line. The motion passed unanimously.

(D) LOWER CAMELOT WATERLINE PROJECT – This project is complete and will be removed from future agendas.

(E) GENERATOR PROJECTS (RISKE PS, COUSTEAU PS, WAKEFIELD PS) – The generator has been delivered to the Wakefield Pump Station. Texas Gas does not have traffic control plan approved by the City of Austin. The site currently has a diesel pump to run the backup service if needed. TxGas has failed to deliver on its promise to provide the District a CNG tank as agreed. Pay Application No. 12 in the amount of \$42,750.00 to C. F. McDonald Inc. was presented to the Board for revegetation at Cousteau Pump Station. MOTION WAS MADE by Director Reed, seconded by Director Fillpot to approve Pay Application No. 12 as presented.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT AUDIT – Jimmy Romell with Maxwell Locke & Ritter presented the Auditor’s Report for Fiscal Year Ended September 30, 2024. MOTION WAS MADE by Director Reed, seconded by President Luce to accept the audit as presented. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, SURPLUS PROPERTY, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER) – No items to discuss.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

The Board adjourned into Executive Session at 12:45 pm.

The Board reconvened into Regular Session at 1:02 pm, with no action taken.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION – No action taken.

8. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:02 pm.

Respectfully Submitted

Greg Reynolds, Secretary/Treasurer