

**REGULAR MEETING  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10  
BOARD OF DIRECTORS  
FEBRUARY 12, 2025**

Members Present:

Jon Luce, President  
Buster McCall, Vice President  
Greg Reynolds, Secretary/Treasurer  
Davin Fillpot, Director  
Pam Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10  
Louise Winder, TCWCID #10  
Randall Wilburn, The Carlton Law Firm  
Mike Morin, Crossroads Utility Services  
James McDermott, Gannett Fleming

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:02 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting January 8, 2025

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director Fillpot to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY

APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (GF)

(A) SCADA – Hartunian Engineering is in preliminary design phase.

(B) MCCONNELL PUMP STATION & STANDBY GENERATOR – Pump 2 repair is complete and the pump is installed. Testing for pumps 1 and 3 are scheduled to take place on the 20<sup>th</sup> of this month.

(C) MCCONNELL PUMP STATION – NEW TANK – Variances have been filed with the City of West Lake Hills. General Manager Orts will schedule a meeting and site visit with the city council to review the variances. The engineers are preparing for the pre-bid meeting.

(D) ST. JOHN NEUMANN LOOP – The survey is complete but has not been received by the District yet.

(E) GENERATOR PROJECTS (RISKE PS, COUSTEAU PS, WAKEFIELD PS) – Texas Gas has approval from the City of Austin and is scheduled to meet with the City of West Lake Hills for permit approval. The project is expected to take about 8 weeks. The District side hook up is ready, just waiting on Texas Gas to complete their part.

Pay Application No. 13 in the amount of \$104,785.00 to C. F. McDonald Inc. was presented to the Board. MOTION WAS MADE by Director Reed, seconded by Director Reynolds to approve Pay Application No. 13 as presented. The motion passed unanimously.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL PLATS (GENERAL MANAGER)

(A) RESUB OF LOTS 1 AND 2 K & JP SUBDIVISION – 1405 WILDCAT HOLLOW – Director Reed is present but not voting.

This plat is to show the resubdivision of the lots, in essence, just moving the lot line.

MOTION WAS MADE by President Luce, seconded by Director Fillpot to approve the plat as presented and to authorize President Luce to sign the plat once ready. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, SURPLUS PROPERTY, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

– The Board discussed sending a letter to the customer on Bee Cave Rd. about using water out of district and sending a notice with out of district rates and giving a time limit. The Board also discussed adding a hydrant on Spiller Lane as requested by homeowners in the area.

Director McCall was present for meeting beginning at 12:20 pm.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

No movement.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION – No action taken.

8. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:32 pm.

**Respectfully Submitted**

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Greg Reynolds, Secretary/Treasurer